

Job description

Agency	Department of Corrections	Work unit	Custodial Operations
Job title	General Manager – Correctional Centre	Designation	Executive Contract Officer 1
Job type	Full time	Duration	Fixed for up to 4 years
Remuneration package	\$226,322	Location	Alice Springs (current vacancy) Berrimah (current vacancy) Darwin (potential future vacancy)
Position number	48676 RTF 340179	Closing	01/02/2026
Contact Officer	Kymberley McKay on 08 8935 7412 or deputycommissioneroperations.doc@nt.gov.au		
About the agency	https://corrections.nt.gov.au/		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfId=340179		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Primary objective

Provide strategic leadership, direction and management of the related Correctional Centre including the related Work Camp, and other allocated services within statutory, agency and budgetary requirements to ensure their effective operation.

Key duties and responsibilities

1. Provide high-quality strategic direction, leadership and management of the Correctional Centre in line with the NTCS operating philosophy, strategic plan, budget and a culturally sensitive environment.
2. Develop and implement strategies that support and enhance community safety through prisoner education, healthy lifestyle, skills development, programs, employment and other options aimed at reducing reoffending.
3. Lead a team of senior staff in the development and implementation of the Correctional Centre business plan.
4. Establish and foster appropriate relationships with key corporate functions and community stakeholders, including Aboriginal organisations, statutory and voluntary bodies, and local community groups.
5. Establish and promote a legislatively compliant custodial environment for staff, prisoners and service providers.
6. Establish and deliver systems and practices to record and report on statutory obligations and compliance of operational performance, human resource management, and financial activities.
7. Provide support and operational leadership in the development and consultation of critical infrastructure works associated with relevant elements of the Department's master infrastructure plan.

Selection criteria

Essential

1. Proven strategic leadership skills in a multi-disciplinary custodial environment with the ability to develop and manage innovative solutions to complex operational issues.
2. Senior level experience in the management of physical and dynamic security operations which provide for a safe work environment, whilst maximising prisoner engagement in education, programs, employment and reintegration opportunities.
3. Demonstrated high level interpersonal skills with the ability to influence change and reform within an environment modelled on continuous improvement and active staff and union engagement.
4. Proven ability to foster partnerships with a broad range of stakeholders to deliver services across the organisation while maintaining positive internal relationships through appropriate consultative practices.
5. Demonstrated experience in managing significant financial and physical resources to build organisational capability and accountable performance, whilst providing a secure, safe and culturally appropriate custodial service.
6. Demonstrated understanding and experience of working with Aboriginal Australians in a custodial and/or criminal justice setting.

Desirable

1. Relevant tertiary qualification in Business or Human Services appropriate to the responsibilities of the Correctional Centre.

Further information

The Department of Corrections has a Smoke Free Policy. Staff are not permitted to smoke anywhere on Departmental premises, facilities or in vehicles, nor whilst working off-site. The preferred applicant/s will be required to complete a pre-employment questionnaire, and the successful applicant/s will be required to undergo a criminal history check (confirmed by fingerprints and name check) prior to commencement of employment. An adverse criminal history will not necessarily exclude an applicant from this position. All NT Correctional Services employees are subject to random drug and alcohol testing.

Approved: January 2026

Kymberley McKay, Deputy Commissioner Operations